

### **As of 1 November 2021:**

- We are anticipating that it will become mandatory for all employees to be vaccinated by 1 November 2021.
- Vaccine cards must be uploaded to PaySpace ESS and may be requested upon entering the office.
- We will be adopting vaccine-regulated protocols - further communication to follow.
- Non-vaccinated employees will not be permitted to enter the office, visit clients, or attend work functions.

Once again, we implore you to err on the side of caution. We are responsible for ourselves and each other. Should you require clarification or should you be unsure of anything re the above, please get in touch with your Partner. #Together we can beat Covid.

Stay Safe  
Your PKF Octagon Partners

**PKF OCTAGON**

[www.pkfoctagon.com](http://www.pkfoctagon.com)



## Message from *Waldek*



Welcome back to the new normal.

We have moved into the final quarter of this calendar year at a rapid pace, with many of us already looking forward to our December break. There are 14 Fridays left in 2021 (can you believe it), and the next few months are sure to be busy with numerous taxation and audit reporting deadlines on the horizon.

Yet, while we are still in the thick of our 2021 projects, we have our eyes set on our 2022 vision and strategy. We are working on some exciting developments that we cannot wait to share with you. These will be communicated closer to the time.

One thing's for certain, our ambition to become a leading professional services firm in South Africa is well on track - thanks to you.

As a country, we are entering an interesting period with C-19 vaccination rollouts moving rapidly. The return to the office and 'new-normal' appears to be within sight. If we take a look at data from USA and Europe, vaccinations have consistently enabled people to resume their normal lives, with hospitalisation rates decreasing dramatically.

In light of this, events like last week's Heritage Day get-together, our year end celebration (yes it's happening!) and other face-to-face events are going ahead. Personally I cannot wait to see all of us under one roof, celebrating each and every PKF Octagon family member.

It is human nature to socialise. But we must do so in a responsible manner.

Our offices are re-opening fully and we are excited to see more of our teams interacting in person. Rest assured our C-19 Committee is working on amended office and client protocols to ensure that your safety remains our primary concern.

I'd like to make it clear that PKF Octagon is a pro-vaccination firm. The data is clear and data speaks to us. We encourage each and every one of you to get vaccinated - unless you have medical reasons to indicate otherwise. As a firm, we have a duty to each other, our clients and the greater public - a duty to not expose this deadly virus to anyone within our private and professional social networks. We are all publicly accountable.

As professionals we must lead by example and this is why I call on every member of the PKF Octagon team to get vaccinated.

Our C-19 committee will be sending out a mandatory questionnaire shortly to understand our firm vaccination profile. Please complete the survey - this information is very important to us and our clients. We will also require you to upload your vaccination cards onto PaySpace ESS so that we can provide our clients with assurance that we are acting as responsible partners and not unnecessarily exposing them to COVID. Should you choose not to be vaccinated we will require a detailed explanation as to your reasons.

#Together we can beat Covid.

Stay Safe

*Waldek*

Following the previous COVID-19 update from the Partners and the open session with Waldek last week, please note the following vaccine-regulated protocol:

- Currently, non-vaccinated employees are permitted to come to the office and visit clients.
- As of 3 January 2022, only fully vaccinated employees will be granted access to the PKF Octagon and clients' offices.
- As of 3 January 2022, non-vaccinated employees will be required to produce a negative PCR test result every 3 weeks - prior to coming to the office, attending work-related gatherings or visiting clients. Further information in this regard will be communicated in due course.
- Vaccination cards/certificates need to be uploaded to PaySpace before 15 December 2021.

**If you elect not to be vaccinated**, please email **Kim Sing** before **15 November** so that a meeting can be set up with the C-19 Committee and your Partner.

Thank you to those who have opted to get vaccinated. We believe that this is a matter of public interest and the quicker South Africa reaches herd immunity, the better our chances of reducing the C-19 death toll.

Stay safe

The C-19 Committee